

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

National Procedure Checklist No. 1948

Field Office Distribution

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Notices are available on Internet. Handbooks are printed and distributed to the National Office. Handbooks are also available in portable document format (PDF) on the FSA Intranet at <http://intranet.fsa.usda.gov/fsa/>.

Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
AS-2064 5-20-03	Removing "Penalty for Private Use \$300" Statement From Envelopes	FAS, RMA, and FSA Offices
BU-646 5-21-03	June 2003 Interest Rate Changes for Agricultural Credit Insurance Fund (ACIF) Program	State and County Offices
CN-954 5-20-03	Installing PC Release No. 19	State and County Offices
CRP-435 5-21-03	Extension for Conservation Reserve Program (CRP) Signup 26	State and County Offices
DCP-83 5-16-03	May 16, 2003, Signature Deadline for Base and Yield Elections	State and County Offices
DCP-84 5-16-03	Reduction of Direct and Counter-Cyclical Program (DCP) Base Acres for Conservation Reserve Program (CRP) Enrollment	State and County Offices
FI-2586 5-14-03	Reminders for Completing SF-1199A or SF-3881	State and County Offices
LP-1922 5-19-03	Reminder of Required Signatures on CCC-677-1	State and County Offices and LSA's

National Procedure Checklist No. 1948 (Continued)**Temporary Directives (Continued)**

Short Reference and Effective Date	Title	For
NAP-61 5-14-03	Designating State Office NAP Electronic Funds Control (E-FC) Contact	State Offices
NAP-62 5-20-03	Electronic Funds Control (E-FC) for NAP and Loss Adjuster Payments	State and County Offices
PAS-4 5-16-03	Sugarcane Acreage Bases in Farm Maintenance	Louisiana State and County Offices
PM-2361 5-14-03	Implementation of Electronic Forms for Human Resources	All FSA, RMA, and FAS Employees
SP-2 5-16-03	Proposed Rule for Trade Adjustment Assistance Program for Farmers	State and County Offices
TB-1087 5-21-03	Tobacco Payment Program (TOPP) Eligibility Override Process	Tobacco State and County Offices

Permanent Directives

Permanent directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
12-AO (Rev. 19) Amend. 4 5-15-03	County Office Work Measurement and Fund Allocation System for FY 2003	All Offices Except APFO and KCCO
25-AS (Rev. 3) Amend. 16 5-20-03	State and County Office Records Operations	State and County Offices and KCMO
31-AS (Rev. 2) Amend. 6 5-20-03	Real Property, Personal Property, and Motor Vehicle Management	County Offices
1-CM (Rev. 3) Amend. 11 5-16-03	Common Management and Operating Provisions	All FSA Offices

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Permanent Directives (Continued)

Short Reference and Effective Date	Title	For
2-CP (Rev. 15) Amend. 31 5-15-03	Acreage Compliance Determinations	State and County Offices
4-CP (Rev. 5) Amend. 1 5-15-03	Payment Reductions and Violations	State and County Offices
2-LP Grains and Oilseeds (Rev. 1) Amend. 5 5-12-03	Commodity Data Specific to Wheat, Feed Grains, and Oilseeds	State and County Offices

Procedure Notices

None

Obsolete Directives

Directives made obsolete since the last weekly checklist are listed in this table.

Short Reference	Date of Obsolescence	Made Obsolete By
4-CP (Rev. 4)	5-15-03	4-CP (Rev. 5) Amend. 1

Forms

Users can access the weekly checklist for forms at the FFAS Employee Forms site at <http://165.221.16.90/dam/ffasforms/Actionlist.asp>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and these actions may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or email to angela_coln@wdc.fsa.usda.gov.